

**SUPPORT
THROUGH SPORT**



Volunteering Pack

Fundraising Team



About Our Work

Support Through Sport delivers sport-based intervention, mentoring, and progressions programmes to thousands of disadvantaged young people, empowering them to develop pro-social behaviours and providing a lasting positive impact within underserved communities.

The organisation works to a Theory of Change which ultimately provides at-risk young people with protective factors, diverting them away from negative influences such as youth offending, ASB, violence, gang culture and knife crime. Through an innovative, youth-led approach, Support Through Sport harnesses the power of sport to empower disadvantaged youth and create safer communities, where young people can thrive.

We're passionate about implementing real change within disadvantaged and underserved communities, providing young people with support, guidance and opportunities which enable every young person to achieve their full potential.

Our Approach



Youth Centric

"Young people are at the heart of our work."



Experience Driven

"Quality delivery, positive experiences."



Sport Based

"Utilising the power of sport."



Outcomes Focused

"Empowering young people."



Youth Led

"Young people are the solution."



Innovative

"Youth-led, cutting edge."



Proactive Prevention

"Intervention and diversionary programmes."



Collaborative

"Working together, towards a common goal."

Our Mission

ENGAGE

We work at the intersection of sport and youth work, enabling excellent engagement combined with meaningful support for disadvantaged young people. Reaching underserved and underrepresented communities which are likely to face additional barriers, our engagement is a core strategic component and lays the foundation for our impactful work. Coupling a youth-led and sport-based approach, whilst valuing lived experience, our ability to engage with those identified as 'hard to reach' is uniquely powerful.



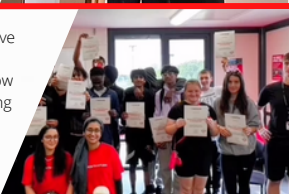
EMPOWER

Young people are at the heart of our organisation, empowering our younger generation to make a difference within their communities and make an impact at decision making levels. Ensuring that the voices of our young people are both heard and listened to, is of massive importance to us. We believe that through safe and inclusive spaces, meaningful relationships and an honest passion for helping our younger generations, we can help every young person to achieve their full potential.



ERADICATE

At Support Through Sport, we have seen first hand the perils of negative influences and the destructive divide they create in our most disadvantaged communities. Our theory of change directly outlines how our sport plus approach can have such a life-changing impact for young people at-risk. As a collective, we will continue to be our best, doing all that we can to tackle these issues within our most vulnerable communities.



Our Ethos

We are Support Through Sport, an ambitious and passionate team with a commitment to equity, diversity and inclusion.

We strive to create an environment for prosperity and growth, in the belief that building a better future for our communities and young people, starts within.

Through our unique approach and an unparalleled work ethic, we will continue to drive forward meaningful change for generations to come!

Key Information

Position: Fundraising Officer

Department: Income Generation Team

Reporting To: Chief Executive Officer

Contract: Voluntary with expenses paid

Location: Nottingham, Nottinghamshire, Derbyshire, Birmingham

Transport: Car driver desirable, but not essential

Please note that opportunities are available in each of the above local authority areas.

Role Overview

The Fundraising Officer will be a key member of the income generation team, working to design, implement, and evaluate fundraising campaigns that strengthen the sustainability of our organisation. This role will focus on securing income from a range of sources, including individual donations, corporate partnerships, and the development of products and services that generate revenue. The post holder will contribute to the planning and delivery of innovative fundraising initiatives, supporting the wider team to meet ambitious targets and expand our supporter base.

Working collaboratively with colleagues, the Fundraising Officer will be responsible for researching opportunities, cultivating and stewarding relationships with donors, partners, and community stakeholders, and ensuring fundraising activity reflects the values and mission of the organisation. The role requires creativity, strong communication, and the ability to translate ideas into practical campaigns that engage diverse audiences.

This is an exciting opportunity for a motivated and organised individual who is passionate about fundraising and keen to develop their skills within a supportive team environment. The Fundraising Officer will play a central role in growing income and building long-term sustainability, enabling us to deliver vital services and make a lasting difference for the children and young people we support.

You will be supported to meet a benchmark of training and standards which includes:

- GDPR
- Induction

Desirable Attributes

- Experience of working in business administration
- Ability to maintain confidentiality
- Ability to meet deadlines
- A full UK driving license
- Excellent verbal/written communication skills
- Working well as a team
- Motivated and positive
- Good time management skills
- Passionate about making a difference
- Evening availability

Tasks & Responsibilities

- Supporting the Income Generation Team to design and deliver fundraising campaigns across donations, partnerships, and products/services.
- Assisting the Senior Leadership Team by preparing campaign reports, drafting updates, and attending relevant meetings.
- Building and maintaining relationships with donors, partners, and supporters, both virtually and in person.
- Coordinating logistics for fundraising events, including bookings, travel arrangements, and supporter engagement.
- Managing campaign communications, including drafting emails, supporter updates, and marketing materials.
- Preparing event spaces and campaign activities, ensuring they are welcoming, professional, and aligned to organisational values.
- Attending meetings relevant to fundraising and income generation, contributing ideas and updates.
- Maintaining appropriate boundaries and confidentiality with donors, staff, and volunteers.
- Ensuring an equal, diverse, and inclusive approach to all fundraising activity in line with organisational policies.
- Supporting with data entry, income tracking, and administration tasks linked to campaigns and donations.
- Updating systems relating to income monitoring, fundraising progress, and supporter databases (e.g., CRM).
- Collaborating on the development of processes and systems to enhance fundraising efficiency and impact.

Benefits

- Working alongside a passionate, friendly team
- Enhanced DBS check provided
- Further development opportunities
- Sense of satisfaction
- Ongoing personal support
- Great team incentives
- Positive working environment
- Career Progression opportunities
- Learning new and innovative skills
- Gaining valuable experience
- All expenses paid
- No micro-management
- Paid working opportunities
- Training and CPD offers

Application Process

In order to apply for this role all candidates must hold the right to work in the UK and provide 2 professional references. If these are not completed in a timely manner, your application may be disqualified.

Once you have applied, you will be notified within 2 weeks if you are shortlisted. If you do not receive an email after 2 weeks, please assume that your application has not been successful.

You may be required to have an enhanced DBS check which Support Through Sport will pay for. You will also be expected to comply with our Health and Safety, Safeguarding and Child Protection policy as well as all other relevant policies.

How To Apply

Please send your CV and a cover letter to:

opportunities@supportthroughsport.org.uk

Please use the position that you are applying for, as the subject of the email. All candidates must possess the right to work in the UK and provide two professional references as part of the application process.

For further information about the role, or for any other enquiries, please contact us directly using the contact details on the following page.

Recruitment

Equity, Diversity and Inclusion

Support Through Sport is an equal opportunities employer and welcomes applications from all suitable and qualified persons, without discrimination.

Data Privacy

Support Through Sport is committed to transparency about how it handles your personal information and meets its obligations under the Data Protection Act 2018.

Safeguarding

Support Through Sport demonstrates a rigorous and robust safe recruitment process which includes obtaining references, completing enhanced DBS checks and completion of our onboarding process. Support Through Sport also provides a benchmark of training to all staff working with children and vulnerable adults alongside an Induction process which includes mandatory safeguarding training.

Recruitment Of Ex-Offenders

Support Through Sport is committed to promoting equality of opportunity by appointing a wide range of applicants. Having a criminal record will not necessarily prevent applicants from working with Support Through Sport. This will depend on the nature of the position and the context of the offences.



www.supportthroughsport.org.uk



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For more information,
please visit our website

